



## ADMINISTRATIVE COMMITTEE AGENDA

Date and Time: Monday, June 21, 2021 at 8:00AM CST  
Location: City Hall, 101 South Boulevard, Baraboo, WI 53913  
Room: C205 *Dennis O Thuro* Committee Room

**This meeting is open to the public. However, with the health concerns regarding COVID-19, anyone appearing in person will be required to socially distance themselves.**

**Remote participation at this meeting is allowed and encouraged. Committee Members and the public wanting to participate remotely must dial:**

**Conference Call: 1 (414) 662-3639      Conference Code: 339 943 174#**

### Notices:

Members Noticed:

Citizen or other notices:

Alderspersons: John Ellington, Heather Kierzek & Kathleen Thuro  
Mayor Rob Nelson, Administrator, Casey Bradley; Police Chief, Mark Schauf; City Engineer, Tom Pinion; Clerk, Brenda Zeman, Library for subsequent posting, and Media

### 1. Call to Order:

- a. Roll call of members.
- b. Note Compliance with Open Meeting Law.
- c. Approve minutes – June 7, 2021.
- d. Approve agenda.

### 2. Action Items:

- a. Review and recommendation to the Common Council of the following Temporary Liquor Licenses (aka Picnic Licenses):
  - (1) Baraboo American Legion Post 26, June 26, 2021 – June 27, 2021
  - (2) Baraboo American Legion Post 26, July 9, 2021 – July 11, 2021

### 3. Information Items

- a. Date and time of next meeting: July 6, 2021 at 8:00AM CST

### 4. Adjournment:

Aldersperson Ellington

For more information about the City of Baraboo, visit our website at [www.cityofbaraboo.com](http://www.cityofbaraboo.com).

Agenda prepared by Brenda Zeman, (608) 355-2700  
Agenda Posted by Donna Munz on June 18, 2021

Any person, who has a qualifying disability as defined by the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Baraboo City Clerk at 101 South Boulevard, Baraboo, Wisconsin or by phone (608) 355-2700 during regular business hours at least 48 hours before the meeting to ensure reasonable arrangements are made to accommodate each request.

**Administrative Committee****June 7, 2021**

Present: Alderpersons John Ellington & Kathleen Thurow  
Absent: Alderperson Heather Kierzek  
Also Present: City Clerk, Brenda Zeman; Police Chief, Mark Schauf; Mayor, Rob Nelson; City Administrator, Casey Bradley  
Citizen Present: None.

The meeting was called to order by Chairman John Ellington at 8:00AM, with roll call and noting compliance with the Open Meetings Law.

Motion by Thurow, seconded by Ellington to approve the May 24, 2021 minutes. Motion carried unanimously.

Motion by Thurow, seconded by Ellington to approve the Agenda. Motion carried unanimously.

**Consider the 2021/2022 Liquor License Applications**

Class "B" Fermented Malt Beverage for establishments doing business as: Jose's Mexican Bakery

Motion by Thurow, seconded by Ellington to approve and recommend to Council the Class "B" Fermented Malt Beverage. Motion carried unanimously.

"Class B" Fermented Malt Beverage and "Class C" Wine for establishments doing business as: Four Star Family Restaurant

Motion by Ellington, seconded by Thurow to approve and recommend to council the "Class B" Fermented Malt Beverage and "Class C" Wine. Motion carried unanimously.

**Informational Items**

The next meeting will be Tuesday, July 6, 2021 at 8:00AM.

Motion to adjourn by Thurow, seconded by Ellington and unanimously carried. Meeting adjourned at 8:03AM.

Respectfully submitted,  
Brenda Zeman, City Clerk

## Application for Temporary Class "B" / "Class B" Retailer's License

Application Date: 06/03/2021

City of Baraboo

County of Sauk

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics of similar gatherings under § 125.26(6), Wis. Stats.
- ☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under §125.51(10), Wis. Stats.

At the premises described below during a special event beginning 06/26/2021 and ending 06/27/2021 and agrees to comply with all laws, resolutions, ordinances and regulation (stat, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box)→
- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Bona fide Club   | <input type="checkbox"/> Church           | <input type="checkbox"/> Lodge/Society |
| <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization | <input type="checkbox"/> Fair Association |  |
| <input type="checkbox"/> Veteran's Organization                                     |   |  |

(a) Name BARABOO AMERICAN LEGION POST 26(b) Address Baraboo, WI 53913(c) Date Organized NA \_\_\_\_\_ City \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to §77.54 (7m), Wis. Stats, check this box:

(f) Names and addresses of all officers:

President DAVID C KRUSEVice President Tyson D KruseSecretary NA NATreasurer NA NA(g) Name and address of manager or person in charge of affair: DAVID C KRUSE

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Store, and Areas Where Alcohol Beverage Records Will Be Stored:

(a) Street Number 639 2nd Ave. Baraboo, WI.(b) Outdoor Event Description Baseball games(c) Do premises occupy all or part of building? part(d) Describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:  
Concession building located on the 3rd base side

3. Name of Event BARABOO BASEBALL DAYS

(a) List name of the event BARABOO BASEBALL DAYS(b) Dates of event 06/26/2021 06/27/2021

E-mail address:

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

PAYMENT OPTIONS: (choose one)

- ☒ On line
- ☐ US mail
- ☐ In person
- ☐ City Hall Night Deposit

BARABOO POST 26 AMERICAN LEGION BASEBALL

(Name of Organization)

eSigned via SeamlessDocu.com

David Carl Kruse

Key: a0e5d09b71362190e024805a7b470472

Officer: \_\_\_\_\_

(Signature/date)

06/03/2021

Approvers:

eSigned via SeamlessDocu.com

Police Chief Schauf

Key: 7012727eaa483a4850ba30d3780eca30

06/07/2021

## Application for Temporary Class "B" / "Class B" Retailer's License

Application Date: 06/03/2021

City of Baraboo

County of Sauk

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics of similar gatherings under § 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under §125.51(10), Wis. Stats.

At the premises described below during a special event beginning 07/09/2021 and ending 07/11/2021 and agrees to comply with all laws, resolutions, ordinances and regulation (stat, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box)→ ☐ Bona fide Club ☐ Church ☐ Lodge/Society  
☐ Chamber of Commerce or similar Civic or Trade Organization  
☐ Veteran's Organization ☐ Fair Association

(a) Name BARABOO AMERICAN LEGION POST 26(b) Address Baraboo, WI. 53913(c) Date Organized NA \_\_\_\_\_ City \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to §77.54 (7m), Wis. Stats, check this box:

(f) Names and addresses of all officers:

President DAVID C KRUSEVice President Tyson D KruseSecretary NA NATreasurer NA NA(g) Name and address of manager or person in charge of affair: DAVID CARL KRUSE

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Store, and Areas Where Alcohol Beverage Records Will Be Stored:

(a) Street Number 639 2nd Ave Baraboo, WI.(b) Outdoor Event Description Baseball Tournament(c) Do premises occupy all or part of building? part(d) Describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:  
Concession building located on the 3rd base side of the field.

3. Name of Event BARABOO SUMMER CLASSIC TOURNAMENT

(a) List name of the event

(b) Dates of event 07/09/2021 07/10/2021 07/11/2021

E-mail address:

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

PAYMENT OPTIONS: (choose one)

- ☒ On line  
☐ US mail  
☐ In person  
☐ City Hall Night Deposit

BARABOO POST 26 AMERICAN LEGION BASEBALL

(Name of Organization)

eSigned via SeamtessDocs.com

*David Carl Kruse*

Key: a0e5d09b7136219d4e24805a7b470472

Officer: \_\_\_\_\_

(Signature/date)

06/03/2021

Approvers:

eSigned via SeamtessDocs.com

*Police Chief Schauf*

Key: 7012727eaa485a4850ba39d37806ca30

06/07/2021